

**I. CALL TO ORDER** at 6:00 pm in the basement meeting room of the Fremont Town Hall. Present were Selectmen Greta St Germain and Leon Holmes Sr; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. (Hunter arrived at 6:25 pm).

## **II. ANNOUNCEMENTS**

This is a scheduled work session of the Board.

## **III. LIAISON REPORTS**

St Germain updated the Board on the SRRDD 53-B meeting held last night in Rye. It covered primarily the Hazardous Waste Disposal held in Hampton in May; and included discussion about the RFQ currently circulating for a consultant, and the upcoming Hazardous Waste Disposal scheduled for September 28, 2013 in Brentwood.

## **IV. APPROVAL OF MINUTES**

St Germain moved to accept the minutes of 06 June 2013 as amended. Holmes Sr seconded and the vote was approved 2-0.

Selectman Hunter arrived at 6:25 pm.

Selectmen reviewed an email that Shannon Bryant had shared from Tammy Kitt announcing Kitt's resignation from the Deputy Town Clerk position. This led to discussion of the situation created on Wednesday and Thursday this week when the Town Clerk was ill and there was no substitute to fill in. There was a citizen on Thursday that was distressed by the situation and called the State DMV. This led to the State (Kathy Diamond) contacting Jeanne Nygren in the Selectmen's Office and indicating that residents, in this hardship situation could go to Brentwood to register vehicles. Nygren then contacted the Brentwood Town Clerk to confirm this was acceptable to her. It was, with the stipulation that Fremont reimbursed her for the \$2.50 service transaction fee for each registration, which is customary practice.

The Board reiterated that they have no authority over the office hours for the Town Clerk, and hope to be able to move forward with a new Deputy and additional training quickly.

Selectmen reviewed the minutes of 12 June 2013. Motion was made by Holmes Sr to approve the minutes for 12 June 2013 as written. Hunter seconded and the vote was approved 3-0.

## **V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - none

## **VI. OLD BUSINESS**

1. Paper copies of the May budget report were distributed to Board members. There was some overall review and discussion that most line items were within budget for five months through the year, aside from welfare. A half year will take place at the end of June. Selectmen did ask to see Welfare Director Herb Tardiff to discuss the current situation and how he is handling his new position.

2. Treasurer reports for March and April 2013 still had some discrepancies so the Board asked Carlson to go back to the Treasurer again to have her clarify the accounts. The Board asked for this to come back again next week with the necessary corrections.

3. Carlson advised that Leon Holmes Jr has scheduled time with the Board next week to discuss Winter Plow Contracts. The goal is to have contracts completed during the months of June and July, and out to contractors by August 1, 2013. This will be verified with Road Agent Mark Pitkin. Last year the goal was September, and they were not completed until October in some cases.

4. Carlson discussed with the Board the ICS training requirements for FEMA grants that had been discussed earlier this year by the Emergency Management Director. There is a class in July (ICS 400) in Hampstead. Further clarification is needed from the EMD on who has to take the class.

## VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$967,379.07 for the current week dated 14 June 2013. This includes the final School District payment for the 2012-13 school year. Motion was made by Holmes Sr to approve the manifest and seconded by Hunter. The vote was unanimously approved 3-0.

2. Carlson explained that the Town had been charged \$75.00 by the bank for research and copies of multiple deposits in trying to find the audit errors of the former Tax Collector. Selectmen signed a warrant for \$75.00 for automatic account debits for copies ordered of deposit details from November 2012 through March 2013 for prior Tax Collector recordkeeping corrections.

3. Selectmen reviewed bills and invoices for payment.

4. Selectmen reviewed the folder of incoming correspondence.

5. Selectmen reviewed and approved a job ad for part-time seasonal (winter) Highway Department laborer/truck driver. This will be placed in the next newsletter and posted on the website to see if a local candidate can be found. If that is not successful, it will be put in a paid newspaper ad.

6. Warrant to document voiding (\$2,023.84) and reissuance (\$2,023.84) of three lost checks (# 43179, 44894, and 45790). There is no new expense involved.

7. Interest abatement for payment not timely credited by the Town on parcel 06-050.010.00A

## VIII. NON-PUBLIC SESSION NH RSA 91-A

At 6:55 pm motion was made by St Germain and seconded by Hunter to enter non-public session pursuant to NH RSA 91-A: 3 II (e) to discuss a legal matter. St Germain seconded and the roll call vote was unanimously approved 3-0. St Germain – aye; Hunter – aye; Holmes Sr – aye.

Hunter moved to return to public session at 7:00 pm. St Germain seconded and the roll call vote was unanimously approved 3-0. St Germain – aye; Hunter – aye; Holmes Sr – aye.

At 7:00 pm H D Wood came in to the meeting. He began by discussing the vacancy created by Reese Bassett's resignation and the possibility of hiring an additional part-time officer

At 7:20 pm Hunter moved to enter non-public session to discuss a personnel matter. Holmes Sr seconded and the roll call vote was unanimously approved 3-0; St Germain – aye; Holmes Sr – aye; Hunter – aye.

Carlson left the meeting at this time.

At 7:55 pm motion was made to return to public session by Hunter and seconded by Holmes Sr. The roll call vote was unanimously approved 3-0; St Germain – aye; Holmes Sr – aye; Hunter – aye.

Carlson returned to the meeting at this time. Hunter moved to seal the minutes of the non-public session indefinitely. Holmes Sr seconded and the roll call vote was unanimously approved 3-0; St Germain – aye; Holmes Sr – aye; Hunter – aye.

Wood then discussed a recent meeting in which the Rockingham County Commissioners discussed their plan to charge for dispatch services including both Fire and Police Services \$1.00 per capita for police; and \$0.50 for fire (discounted rate of \$1.25 per capita if the county does both Police and Fire dispatching).

Their next meeting will be held on June 19<sup>th</sup> at 5:00 pm followed by the County Commissioners meeting. Wood advised that this could be another \$4,400 estimated expense to the police budget next year if the proposal passes the Commissioners.

There was discussion about the Chief's position and Wood's thoughts about the Department moving forward. He then discussed the one current part-time officer position (that vacated by the Deputy Chief a few months ago). Wood would like to introduce Paul Hanley to the Board to fill the part-time position and will bring him in to the meeting next week.

The next regular Board meeting will be held on Thursday June 20, 2013 at 6:00 pm.

**IX. ADJOURNMENT** – by 9:00 pm

With no further business to come before the Board, motion was made by Hunter and seconded by St Germain to adjourn the meeting at 8:20 pm.

Respectfully submitted,

Heidi Carlson  
Town Administrator